

Dr Rajeev Garg, Associate Prof. – CHE - Member

Mr Pankaj Kalra, Asst. Prof. – CHE Member

Mr Rajiv Arora, HOD-CHE Member-Secretary

Sub: Holding of meeting of DQAC of Department of Chemical Engineering, SBSSTC-Ferozepur

It is for your kind information that 3rd meeting of 'Departmental Quality Assurance Committee' of Chemical Engineering Department is scheduled to be held on 11.02.2016 at 11.00 am in the office of HOD-Chemical Engineering. The agenda of the meeting is attached herewith. You are requested to make it convenient to attend the meeting as per schedule mentioned above.

Thanking you

Rajiv Arora

Enclosed : Agenda of 3rd meeting of DQAC-Chemical Engg

**Agenda of 3rd meeting of 'Departmental Quality Assurance Committee' of Chemical Engineering
Department, SBSSTC-Ferozepur**

VENUE: HOD-Chemical Engg. Department SBSSTC-Ferozepur

DATE: 11.2.2016 TIME: 11.00 AM

<u>Item No</u>	<u>Particulars</u>
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3.01	Industrial visits for providing more Practical exposure for students.
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The students of the each batch of Chemical Engineering would be exposed to more Practical exposure by arranging Industrial visits. The agenda item 3.01 is put forward to DQAC for approval.

3.02	Upgradation of the Department library.
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Recently the department has procured more volumes for the Department library. Initiatives would be taken towards Upgradation of the Department library, like

(i) proper utilization of Chemical Engineering books,

(ii) addition of old semester question papers,

(iii) samples questions for each subject to made available to the students.

(iv) E-books to be arranged for various volumes for text books & reference books.

The agenda item 3.02 is put forward to DQAC for approval.

3.03	Regarding topics to be allotted to students for Literature Survey & Seminar
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A discussion would be done regarding topics to be allotted to students for Literature Survey & Seminar.

The agenda item 3.03 is put forward to DQAC for approval.